

Public Use of Facilities

-POLICY-

The Board of Education, School District No. 58 (Nicola-Similkameen) believes that all school facilities are public facilities and should be available to the public on a rental basis as outlined in the regulation accompanying this policy.

-REGULATION-

1. Application for Use

Application for rental reservations must be directed to the Secretary Treasurer or designate at the School District Administration building. Rentals will be in accordance with the following priorities:

- 1.1 School Programs
- 1.2 NVIT Continuing Education Programs and Municipal/City General Interest programs.
- 1.3 Community and Recreational Groups
- 1.4 Commercial and Private

Application for use of accommodation, on a repetitive or seasonal basis must be renewed annually.

2. Bookings

- 2.1 Notification of use for school functions must be submitted by the school principal to the School Board Office at least two (2) weeks in advance of the activity.
- 2.2 Other bookings must be arranged with the School Board Office (rather than the individual school) at least two (2) weeks in advance of the proposed booking.
- 2.3 All Community/Recreational and Commercial/Private functions will be required to have one custodian in attendance who will generally assist the renter to keep the facility tidy and see to the security of the building. Municipal use may be

exempted from this Regulation in accordance with the School Board-City of Merritt Short Term Use Agreement.

3. Hours of Access

Gymnasium access may not normally be gained before 5:00 p.m. on any school day except where other arrangements have been made. Rented facilities must be vacated by 10:00 p.m. on regular school days.

4. Renter's Responsibility

All groups or organizations booking school facilities shall:

- 4.1 Assume full responsibility for adult supervision of the activity involved. Supervision must be present during the entire period of the rental.
- 4.2 Ensure that all regulations are adhered to.
- 4.3 Supervise entrance and adjacent areas to ensure that unauthorized persons do not enter the building.
- 4.4 Ensure that participants remain within the confines of the area assigned.
- 4.5 Remain within the time schedule allocated and vacate the premises promptly.
- 4.6 Have rental permit posted.
- 4.7 Be held responsible for personal injury or property damage including school buildings, grounds, fields and fences, caused by the applicant negligence.
- 4.8 Use proper footwear. Use of street shoes or other footwear which would damage the floors, the gymnasiums or other areas specified in the lease is strictly forbidden when the accommodation is rented for sports, square dancing or other activities.
- 4.9 Not use powdered waxes or other substances on gymnasium floors.
- 4.10 Only use Cosom type floor hockey sticks where floor hockey is allowed. Wooden sticks or wooden handles with plastic blades are not allowed.

The District reserves the right to require the renter to provide a damage deposit or insurance in a form satisfactory to the District.

Failure to comply with rental regulations could result in immediate cancellation of the rental. The rental may be revoked or cancelled at any time. In the event of such revocation or cancellation, there can be no claim or right to damages or reimbursements on account of any loss, damage or expense whatsoever other than the rental fee.

5. Payment of Rental Fees

All rental fees are payable in advance for the period booked. Refunds will be made for any cancellation at the end of the rental.

6. Condition of Premises

All premises are to be rented "as is". Renters are restricted to the use of facilities as stated on the application form. Tables and chairs will be provided only to the extent that such equipment is available in any school or building. Additional chairs may be rented as outlined in Schedule A.

There is no liability expressed or implied on the part of the District as to the safety or condition of the premises rented. The renter must accept the premises at his/her own risk.

Application for classroom rentals will be considered for meetings on the condition that nothing in the classroom is disturbed.

7. Consumption of Liquor

Alcoholic beverages will not be permitted in or on any District property.

8. Smoking

Smoking or the use of smokeless tobacco is not permitted on District property.

9. No open flame equipment is to be used at any time.

10. Equipment

The following equipment will be available to organizations renting gymnasiums, provided the organization requests its use at the time of booking and provided that the equipment is available at the school:

10.1 volleyball nets and stands.

10.2 badminton nets and stands.

10.3 floor hockey nets.

The organization renting the gymnasium shall provide all other supplies and equipment required including balls, sticks, tape recorders and projectors. The principal of the school may at his/her discretion, allow other equipment to be used.

11. Telephone

Telephone service will not be made available to parties renting the facilities .except for a pay phone that may be available.

12. Cancellations

12.1 Except for rental refunds, the District assumes no responsibility for cancellations due to circumstances beyond the control of the District.

12.2 In the event of a special, unforeseen function, the District reserves the right to displace any renter. There shall be no liability except for rental refunds.

13. Authority

Any persons on District property as a result of a rental thereof shall obey the lawful instructions of the principal, custodian, staff or other representative of the District and in the event of being requested to leave the premises shall do so immediately.

14. Right to Refusal

The District reserves the right to refuse rental to any individual or group.

Note: See Schedule A, attached, for rental rates for specific facilities.