

FIRST AID IN SCHOOLS

-POLICY-

It is the policy of the Board of Education to provide sick or injured students with adequate care and attention until parents, guardians or designate can take charge of the students' well being. Employees are to provide assistance to sick or injured students on school premises and at school functions, whenever and wherever held.

-REGULATION-

The following guidelines shall be observed, provided it is not contrary to the judgment of the principal or designate who is handling the matter.

1. In each school, procedures for the handling of sick or injured students shall be established and made known to the staff. The regulations which follow should provide the basis for school procedures.
2. When a student is sick or injured, the teacher or adult-in-charge, where possible, first determines the nature of the illness or injury.
3. In the event of sickness or accident which does not create an emergency situation, the student's parent, guardian or designate shall be notified and requested to provide transportation to the home or treatment centre. If the parent, guardian or designate cannot be contacted, the student shall be cared for in the school medical room.
4. In the case of emergency treatment being required, the student shall be transported by ambulance to a hospital and parents or guardian notified. The charge for the ambulance service will be paid by the Board of Education if the child is not covered by an Extended Health Benefit plan.
5. It is critical that no student be moved if the adult-in-charge cannot determine the extent of an injury or has any doubt whatsoever. This is especially so should there be any possible fractures or dislocations of major bones, or back, neck or head injuries. Ensure the child is continuously monitored and kept adequately warm to prevent possible onset of shock.

6. All injuries treated require an incident report. The Schools Protection Program online reporting form must be completed immediately after the pupil has received medical/first-aid attention by school staff or outside medical personnel.