

## **STUDENT RECORDS**

### **-POLICY-**

The Board of Education regards all student documents and records which the District has received or which it has prepared or which it has contracted to be prepared, as the property of School District No. 58 (Nicola-Similkameen)

### **-REGULATION-**

In accordance with the School Act, all pertinent student records kept by the Board on a student or child will be made available for disclosure to a person(s) who is/are planning for the delivery of, or delivering health services, social services, or other support services to that student or child.

Any person in receipt of information from a student record pursuant to the School Act shall not disclose that information to any other person except for the purposes of delivery or planning the delivery of such services.

After a student leaves school, his/hers Permanent Student Record (PSR) will be kept securely on file at the school for 55 years from the date on which the student withdraws or graduates from school. All general information (ie: teacher reports, referrals, etc) contained in a student record/file must be kept until the student reaches the age of twenty-five (25) years.