

### **Transportation Assistance**

#### **-POLICY-**

The Board of Education may provide transportation assistance to parents or guardians who transport students living in rural areas in excess of:

1. Four (4) kilometres from school (where no bus route or bus stop exists) for Kindergarten to Grade 3 inclusive.
2. Five (5) kilometres from school (where no bus route or bus stops exists) for Grade 4 to Grade 12 inclusive.

#### **-REGULATION-**

1. The level of financial assistance available to approved claimants will be set by the Board of Education and reviewed periodically. Application forms are to be available at each school and will show the current rate of assistance.
2. The parent or guardian shall be paid only for the actual number of round trips driven by the parent or guardian to the nearest bus stop or school. However, in no case shall the number of paid round trips to the school or bus stop exceed two round trips per day.
3. Application for transportation assistance should be made annually to the School District Office.
4. Approval for transportation assistance will be granted effective the beginning of the month in which the claim is made.
5. Claim forms should be submitted monthly and within thirty (30) days of the end of the month being claimed. Claims submitted after thirty (30) days will not be considered.
6. Payment of all claims will be made within thirty (30) days of their receipt.