

Student Transportation to and From School

-POLICY-

1. School buses may be provided for the transportation of students under the following conditions:
 - 1.1 For primary students living over four (4) kilometres from a public school.
 - 1.2 For Grade 4 - 12 living over five (5) kilometres from a public school.
2. Students living within the stated walking limits may, under certain circumstances, be given transportation if room is available on the bus, with primary students being given preference.

-REGULATION-

1. Conditions
 - 1.1 Students travelling on a school bus must conform to school discipline at all times. In the instance of insolence or improper behaviour the bus driver is authorized to take the necessary steps as outlined in Policy and Regulation No. 502.8, Student Behaviour To and From School.
 - 1.2 Students who travel on buses should be released from school in sufficient time to ensure that they will catch their regular bus.
 - 1.3 No non-student is to be transported on a school bus without the Board's approval. Principals are responsible to approve or deny requests for non-bus student access to bus transportation. Parental approval is required.
 - 1.4 Drivers are to observe all safety precautions and should assist the movement of students across highways where considered necessary for their safety.
2. Use of School Buses for Field Experiences and Sports Trips
 - 2.1 Requests for the use of school buses shall be submitted to the Transportation Supervisor ten (10) days in advance where possible. Refer to Policy and Regulation No. 603.2, Field Experiences.

- 2.2 A teacher or teachers should be present on all bus trips and will be jointly responsible with the bus driver for the general discipline.
3. Safety and Behaviour Regulations for School Buses
- 3.1 Conduct must be orderly at all times. Shoving or pushing will not be permitted.
- 3.2 There is to be no moving around on the buses while such vehicles are in motion.
- 3.3 A student must sit at all times in whatever seat the bus driver has designated for him/her to sit in.
- 3.4 Students must remain in their seats until the bus comes to a complete stop.
- 3.5 Students are not to put heads or arms out open windows.
- 3.6 Students are to refrain from throwing articles out of bus windows.
- 3.7 Students are to refrain from talking to the driver while the bus is in motion.
- 3.8 While talking among students is permitted, there is to be no undue noise.
- 3.9 Students will line up single file to enter the bus.
- 3.11 Students are not to move towards the bus until it stops. They will not enter until the driver indicates that he/she is ready to have the bus loaded.
- 3.12 Students leaving the bus may cross the road in front of the bus if the vehicle is stationary and the RED LIGHTS ARE FLASHING.
- 3.13 Students who do not intend to return on the bus must bring a note. This applies to all students.
- 3.14 The student's respective code of conduct applies to the students on the bus and at the bus stop.
- 3.15 Do not eat or drink on bus.
- 3.16 No harmful objects allowed on bus. Instruments, backpacks, etc. must be contained in seat area.
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- 3.17 The Board's Alcohol and Illegal Drug policy and the Bullying and Harassment Policy apply to students on the bus and at the bus stop.
- 3.18 Drivers must report all accidents to both the principal and Maintenance Supervisor as soon as possible.
- 3.19 Students must obey orders of the bus drivers. All cases of misbehaviour shall be reported in accordance with Policy and Regulation No. 502.8, Student Behaviour To and From School. Continued misbehaviour will result in the suspension of bus privileges.
- 3.20 For serious offences a driver can remove a student in accordance with Policy and Regulation No. 502.8, Student Behaviour To and From School, Section 7.
- 3.21 Any wilful damage to a bus must be paid for by a student or his/her parent in accordance with the School Act.
- 3.22 For the security of the students, surveillance cameras may be in operation at any time.
- 3.23 Violation of these rules may result in the student being deprived of the privilege of bus transportation.
- 3.24 All students and parents/guardians must complete and sign the Bus Student Form given out to each student that rides the bus.