

MINUTES

**REGULAR MEETING OF THE BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 58 (NICOLA-SIMILKAMEEN)**

**PRINCETON BOARD OFFICE  
WEDNESDAY, APRIL 10, 2019, 6:00 P.M.**

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*Success for ALL Learner Today and Tomorrow on the Traditional Territories of the Ne?kepmux and Syilx*

PRESENT:	Chairman	G. Comeau
	Trustees	J. Chenoweth G. Swan B. Jepsen L. Ward E. Hoisington
	Student Trustees	S. Druck M. Coyne
	Superintendent	S. McNiven
	Assistant Superintendent	J. Aziz
	Secretary Treasurer	B. Ross
	Assistant Secretary Treasurer	D. Richardson
	Executive Assistant	S. Blonde

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**AGENDA**

19/056 It was moved and seconded:  
  
THAT the revised agenda be approved as presented.

**MOTION CARRIED UNANIMOUSLY**

**MINUTES**

19/057 It was moved and seconded:  
  
THAT the amended minutes of the Regular meeting held March 13, 2019, be adopted as circulated.

**MOTION CARRIED**

## **EDUCATION COMMITTEE**

### **Field Trips**

No field trips to report.

### **Field Trip Handbook**

The Assistant Superintendent circulated a memo and a draft Field Trip Handbook specifying various categories for field trips with clear distinctions. The hand book also provides an organizer check list meant to add clarity for the organizer. The Assistant Superintendent has channelled the handbook through the School Protection Program and will implement the new standards and provide each school with the handbook for September 2019. The Board wanted to go on record that they will no longer consider late field trip requests.

6:15 pm – Trustee D. Rainer arrived to the meeting.

### **South Central Interior Distance Education School (SCIDES) Audit**

The Superintendent circulated a memo and the detailed 2018/2019 Distributed Learning Enrolment Audit Program. The audit is scheduled for May 6-10, 2019 with the purpose to provide assurance to the Ministry and Board of Education that Ministry policy is being followed. The audit team will be verifying the District's reporting claims comply with Distributed Learning policies. The audit team will be Gloria Metzger, Ross Dickson, Peter Drescher, Tom Grant and Doug Courtice.

### **Therapy Dog Request**

The Superintendent distributed a memo along with a request to have a therapy dog on site at Merritt Secondary School. Steps have been taken by Merritt Secondary School to meet the requirements of the District policy.

19/058

It was moved and seconded:

THAT the Board place trust in the newly adopted policy and that senior staff will oversee and update the Board on all Therapy Dog requests.

**MOTION CARRIED**

### **Board/Authority Authorized Courses**

The Assistant Superintendent circulated a memo and updated the Board on the need for the District to update and redesign Board/Authority Authorized Courses to meet the new Grade 11/12 standards by July 2019.

19/059

It was moved and seconded:

THAT approval be given for the following Board/Authority Authorized Courses:

- Languages Other Than English: Arabic Fundamentals (YLOE 12)
- Languages Other Than English: Dutch Fundamentals (YLOE 12)
- Languages Other Than English: Filipino Fundamentals (YLOE 12)
- Languages Other Than English: German Fundamentals (YLOE 12)
- Languages Other Than English: Greek Fundamentals (YLOE 12)
- Languages Other Than English: Hindi Fundamentals (YLOE 12)
- Languages Other Than English: Irish Fundamentals (YLOE 12)
- Languages Other Than English: Italian Fundamentals (YLOE 12)
- Languages Other Than English: Japanese Fundamentals (YLOE 12)
- Languages Other Than English: Korean Fundamentals (YLOE 12)
- Languages Other Than English: Mandarin Fundamentals (YLOE 12)
- Languages Other Than English: Polish Fundamentals (YLOE 12)
- Languages Other Than English: Portuguese Fundamentals (YLOE 12)
- Languages Other Than English: Russian Fundamentals (YLOE 12)
- Languages Other Than English: Spanish Fundamentals (YLOE 12)
- Languages Other Than English: Swedish Fundamentals (YLOE 12)
- Teacher Assistant 10
- Teacher Assistant 11
- Teacher Assistant 12
- Languages Other Than English: Turkish Fundamentals (YLOE 12)
- Languages Other Than English: Vietnamese Fundamentals (YLOE 12)

### **Jim Toodlican Memorial**

The Superintendent circulated a memo and updated the Board on the upcoming ceremony to be held by the Elders at Nicola-Canford Elementary School on April 18, 2019 in honour of Jim Toodlican. The Welcome Room at Nicola-Canford Elementary School will be dedicated in memory of Jim Toodlican. An agenda of the Elders Gathering was provided for Trustees.

### **Local Education Agreement Negotiations and Funding**

The Superintendent circulated a memo and correspondence from the Ministry of Education Assistant Deputy Minister regarding a \$27,400 grant for School District No. 58 to help support the negotiation of a Local Education Agreement (LEA) with our local First Nations communities. Lower Nicola Indian Band, Nooaitch Indian Band, Coldwater Indian Band, Shackan Indian Band and Upper Nicola Indian Band have been formally invited to begin the process of negotiating one joint LEA for all five bands.

### **Measles Immunization Catch Up**

The Superintendent circulated a memo and updated the Board on the recent increase in measles cases in British Columbia. A catch-up campaign will run from April to June 2019 with a goal to immunize as many people as possible. The Interior Health Authority team will be administering these clinics at schools

### **Merritt Bench Elementary Bell Schedule Change**

The Superintendent circulated a memo and supporting documents regarding the request for a bell change at Merritt Bench Elementary School.

19/060

It was moved and seconded:

THAT Merritt Bench Elementary is approved to changed their school hours from 9:00 am – 3:00 pm to 8:30 am – 2:30 pm. This change will commence on September 3, 2019.

### **Superintendent's Report**

The Superintendent reported on the following activities happening in the district:

- Awaking of canoe ceremony
- Thank you to all District staff that worked during spring break
- Budget presentations and consultations underway
- Learning Commons meeting with Librarians – Assistant Superintendent also spoke to note District support for resources for all librarians
- Ministerial Order for all schools to supply menstrual products
- Literacy 20/21 workshops took place
- First Aid training provided for many staff members
- Governor General Awards received by student Jett Larson at Princeton Secondary
- Renovations at Princeton Secondary are completed

## **OPERATIONS COMMITTEE**

### **Telus Cellular Rate Plan (TSMA Lite)**

The Secretary Treasurer distributed a memo regarding the new cellular rate plans from Telus until the SMA Lite Plan. The new rate will provide an annual savings of \$1,104.

### **British Columbia Tripartite Education Agreement Transportation Plans**

The Superintendent distributed a memo and updated the Board on the British Columbia Tripartite Education Agreement (BCTEA) Transportation Plans that have been submitted to the tripartite First Nation Student Transportation Committee. The Board has been provided a guiding principle for development the First Nations Transportation Plan.

### **Nicola-Canford Elementary Parent Advisory School Zone Concerns**

The Superintendent distributed a memo and brought forward concerns from the Parent Advisory Committee at Nicola-Canford Elementary School regarding the safety of students walking on Aberdeen Road and Highway 8.

19/061

It was moved and seconded:

THAT the Board provide a letter of support to Nicola-Canford Elementary to request the speed on Highway 8 and Aberdeen Road be reduced to 30 km/hour.

The motion was tabled until the next board meeting, as the Board would like to collect more information before preparing the letter of support.

## **AUDIT AND FINANCE COMMITTEE**

### **2020/2021 Five-Year Capital Plan**

The Secretary Treasurer distributed a memo and correspondence from the Ministry of Education's Capital Planning Officer regarding the District's Five-Year Capital Plan Intake for 2020/2021. Submissions are due by June 30, 2019.

### **2019/2020 Operating Grants**

The Secretary Treasurer provided a memo and discussed the Ministry's estimated operating grants for the next fiscal year based on the district enrolment projections submitted in February 2019. Operating Grant Comparisons show an increase of \$198,771 from the current year's funding.

## **French Education Funding**

The Secretary Treasurer distributed a memo and correspondence from the French Education Branch of the Ministry of Education clarifying a grant awarded to the District in the amount of \$4,468 to support French programs.

## **CORRESPONDENCE**

### **DASH BC**

The Secretary Treasurer provided a memo and correspondence from DASH BC, requesting office space to establish outreach facilitators for DASH BC within our District. The office space will be required for a one-year period from September 1, 2019 to September 1, 2020.

The Board would like more information and clarification from DASH BC before approving office space, furniture and equipment.

## **TRUSTEE REPORTS**

### **Student Trustee Reports**

A presentation to the Board was made using the Princeton Secondary School Instagram page to provide a more visual update of events.

Student Trustee Druck reported on recent events at Princeton Secondary School. Grade 8-9 Science Fair was held. A band concert took place at Riverside. Unlock Your Future presentation on scholarships was well received by students. Annual spring dance was successful. Socials 11 cultural field trip to Kelowna to visit the Sikh Temple and Synagogue was informative. Princeton Secondary golf team is now active. Students celebrated one of the Elder's birthdays. The girls' soccer team has begun practices and is made up of all grades.

Student Trustee Coyne reported on recent events at Princeton Secondary School. Physics 12 presentation were held. International Food Day took place and was exciting. Careers 10 students travelled to Merritt to visit the House of Honour and the Citxw Nlaka'pamux Assembly Career Fair. Support for Humbolt was represented by wearing jerseys at school. A teacher had a gender reveal party before leaving on maternity leave. April Fools pranks on teachers by the students were harmless and in good nature.

**Trustee Reports**

The following Trustees reported on recent PAC meetings:

- Trustee Swan reported on Merritt Secondary School.
- Trustee Rainer reported on Vermilion Forks Elementary School.
- Trustee Chenoweth reported on Collettsville Elementary School and South Central Interior Distance Education School.
- Trustee Jepsen reported on Diamond Vale Elementary School and Merritt Central Elementary School and Merritt Bench Elementary School.
- Trustee Hoisington reported on Nicola-Canford Elementary School.
- Trustee Ward reported on Princeton Secondary School.
- Trustee Comeau reported on John Allison Elementary School.

**Other Reports**

None

**PUBLIC QUESTION PERIOD**

None

**ADJOURNMENT**

The regular meeting adjourned at 7:16 p.m.

  
Chairman

  
Secretary Treasurer