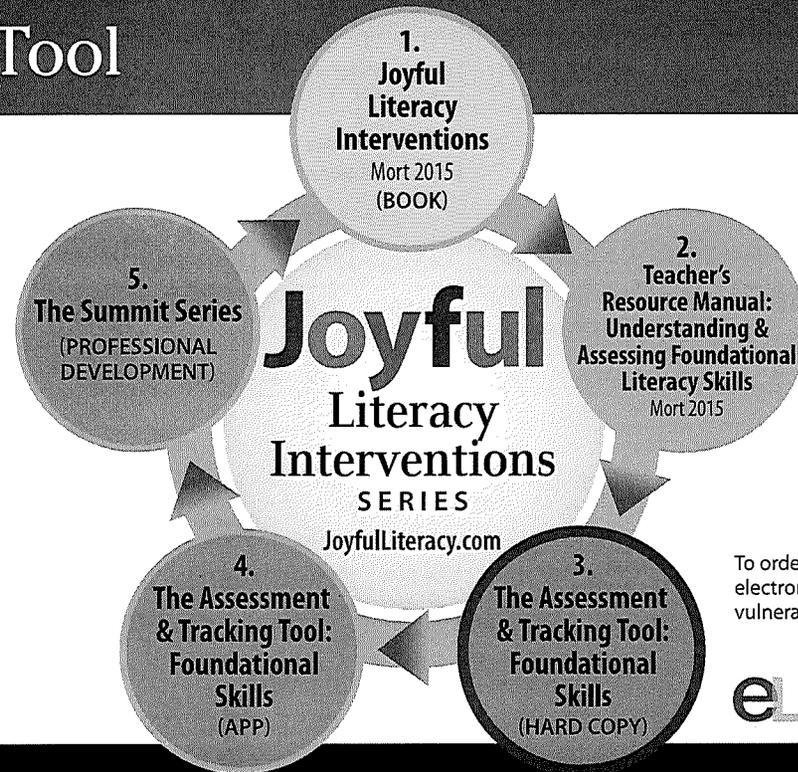
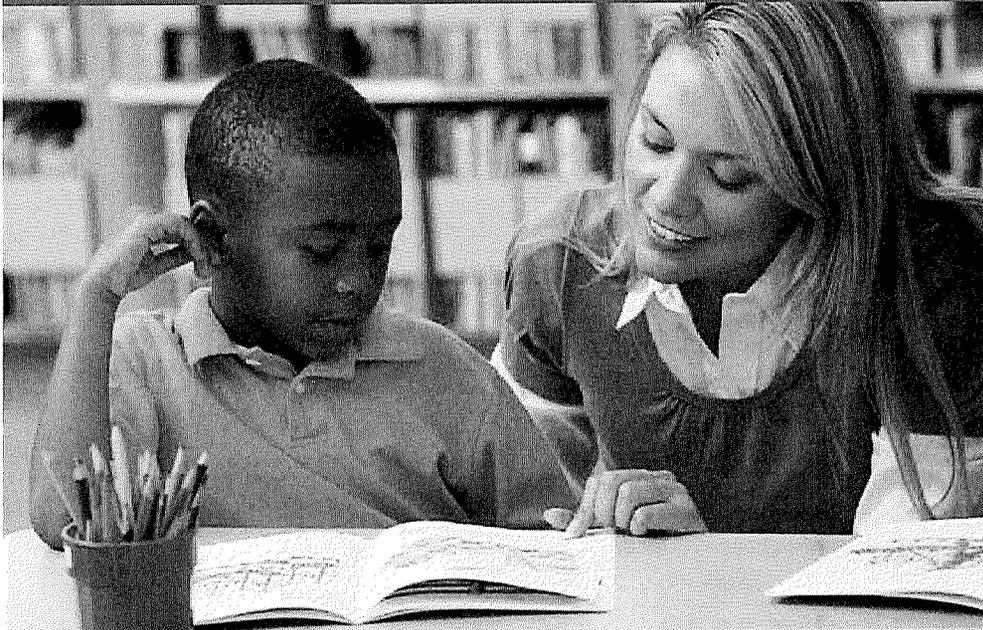


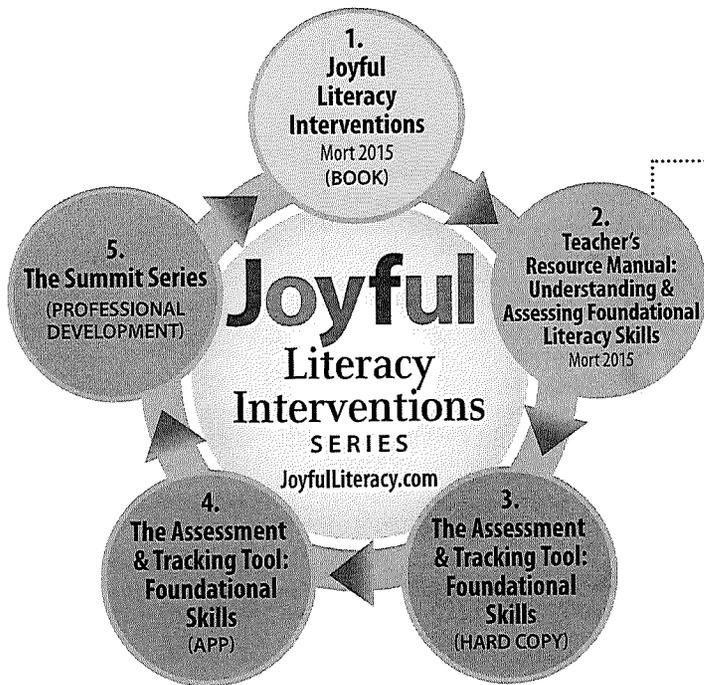
The Assessment and Tracking Tool: Foundational Skills K to 2

The Circle Chart Tracking Tool



JANET NADINE MORT PhD

Vulnerable children need explicit skill instruction, lots of practice, ongoing assessment and skill tracking – in order to close the achievement experiential gap. Play is not enough!



The Joyful Literacy Series

A Message from Janet N. Mort PhD

Dear Colleagues:

If you purchase this Assessment and Tracking Tool you may be interested in purchasing the *Teacher's Resource Manual*, which has been designed as a companion to the *Assessment and Tracking Tool* (App or Hard Copy) and addresses the same skills in the same order. The following description provides you with details.

2. The Joyful Literacy Teacher's Resource Manual: Understanding and Assessing Foundational Literacy Skills



I developed this *Teacher's Resource Manual* to accompany my *Joyful Literacy Series* so that teachers have an up-to-date manual that defines the skills young children require to become literate. It provides instructions for assessing the skills in simple and informal ways that are consistent with the latest research on the science of literacy.

The Science of Literacy

The science of literacy has evolved most significantly in the past decade (post 2005). While conducting classroom research studies in implementation pilot sites over the course of the past seven years, it became apparent to me that teachers who had graduated prior to 2005 had sincere intentions, but wanted and needed updates on the most recent research on literacy foundational skills. Even some universities and teacher preparation programs were providing "dated" research to new graduates.

For this reason I developed this *Joyful Literacy Teacher's Resource Manual*. It is research-based (post 2009) as well as common core compliant – suitable as a support for literacy programs anywhere.

Teacher's Resource Manual Content

For each section of the manual listed in the Table of Contents teacher are provided with the following template.

Part One of each section:

- describes the relevant research;
- defines what children need to know in general terms;
- identifies why the skill set is important; and
- the list of skills that need to be assessed (which are also the skills referenced in the Circle Chart Assessment and Tracking Tools – hard copy and app).

Part Two of each section provides assessment instructions including:

- the purpose;
- achievement indicators;
- recommended procedures;
- examples the teacher can use to conduct the assessment.

The Appendix provides a checklist for the Ideal Classroom. It describes how to incorporate skill instruction, assessment and tracking into a playful, joyful classroom environment.

Excerpt from *Joyful Literacy Interventions* (Mort, 2014)

The Circle Charts: Tracking Individual Progress of Essential Foundational Skills

Rationale

1. Why are the *Circle Charts* SO important?

Recent research (2009) has affirmed that without specific foundational skills in kindergarten and grade one, most vulnerable children will struggle throughout their school experience due to a lack of specific skills, loss of confidence, and diminished self-concept. Research has now identified skills essential to kindergarten and grade one; further studies declare that 90% of all children can be successful if these skills are mastered in kindergarten, grade one and grade two. Provincially only 67% of children enter school ready to meet literacy expectations, despite the most recent research proving that they are developmentally ready. The problem is that many young children have not had rich literacy experiences between birth and age five.

These Circle Charts provide a simple tool that can guide the initial assessment at kindergarten entry and subsequently track each child's daily progress throughout the primary years. This ongoing assessment guides daily small-group instruction for vulnerable children in a play-based environment so that many will reach grade two or three achieving at the same level as their more fortunate peers. The skills identified on the Circle Chart are based on the NELP (National Early Learning Panel) report (2009) and the work of major literacy experts.

2. Why is the *Teacher's Resource (companion document)* SO important?

We should not be teaching anything in our classrooms without understanding why and how to do so. This resource manual has been especially designed to support each section of the Circle Charts. It provides the teacher with a brief explanation of the research about each set of skills and why mastery is so important to literacy success. It defines the skills and provides instructions about how to assess the status of each child's progress prior to entering the results on the Circle Charts. Assessments are best conducted through the use of games manipulatives, concrete objects, picture books and other child-oriented activities – individually or in small groups.

Order the new companion book *Teacher's Resource Manual: Understanding and Assessing Foundational Literacy Skills* from vulnerableaders@shaw.ca for electronic delivery). Janet's book *Joyful Literacy Interventions* provides hundreds of practice activities for these skill sets and descriptions of the ideal classroom environment designed to support Early Learning. All three documents are available in print at Amazon.com.

How the Circle Chart Data Can Be Used

1. To plan daily instruction

Once the overall class assessment and Circle Chart is completed in September, the teacher has information about:

- the children who require new instruction in the essential skills,
- those who require review of specific skills, and
- those who have mastered the skill and require no further instruction.

This will also enable the teacher to:

- Determine which skills to teach to the whole group,
- Cluster children for like-needs instruction in small groups,
- Assign students to independent practice centers according to their needs, and
- Re-assess skill development regularly to check progress in specific skills.

2. To refer students for more specialized assistance

Once the assessments are completed and progress is being tracked, it becomes noticeable that some children are beginning to lag behind – not keeping up with the general progress of other students. This is important data to provide to expert, external support-staff such as special education/speech pathology/ counseling staff. The teacher is able to provide specific data that indicates the child may need special assessments.

3. To demonstrate the need for more classroom resources

Once the assessments are completed, the data can be shared with the administrator to support requests for additional human or instructional resources. Administrators receive many requests for additional support even when funds are limited, however, when requests are supported by visibly documented data. (For example when it can be demonstrated that many in the class don't know their alphabet in first grade, adult support staff in the school may be assigned to a series of "blitz" activities to close the knowledge gap.

4. To communicate with and seek support from parents

Parents like data about their children and they appreciate knowing how their children are progressing compared to other students. Using coded names it is possible to show progress within each skill set to demonstrate mastery of skills in a comparison with other students. Once skill gaps are identified many parents appreciate the opportunity to take home resources like games to work on mastery with their own children.

Please reference the accompanying *TEACHER'S RESOURCE MANUAL: UNDERSTANDING AND ASSESSING FOUNDATIONAL LITERACY SKILLS* for an understanding of the role these skills play in literacy development and simple instructions for assessing each child's stage of development.

B1. CONCEPTS OF PRINT (K/1)

(INSTRUCTIONS: Use a predictable book of about 8 pages where pictures support text, with periods and question marks. Hand the book to the child closed with the spine facing the child. Begin. Read the book a page or two at a time pausing to ask the next few questions in the list as appropriate to the text.)

Class _____

Date _____

STUDENT'S NAME	Front cover	Title	Print carries message (not the illustrations)	Beginning of text	Left to right sequence	Return sweep	One word	First word	Last word	Spaces between words	First letter in word	Last letter in word	Period	Capital letter	Question mark	Exclamation mark
	Book Concepts			Directionality			Word Concepts			Letter Concepts				Punctuation Marks		
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Degree of Skill Mastery
 Skill Mastery
 Skill Review Required
 Skill Instruction Required

Skill Mastery Progress
 Black – Sept/Oct/Nov
 Green – Dec/Jan
 Yellow – Jan/Feb/Mar
 Red – Apr/May/June

A First Class Beginning
Early Learning Inc.
 Janet N. Mort PhD • jnmort@shaw.ca

Please reference the accompanying TEACHER'S RESOURCE MANUAL: UNDERSTANDING AND ASSESSING FOUNDATIONAL LITERACY SKILLS for an understanding of the role these skills play in literacy development and simple instructions for assessing each child's stage of development.

Oral Language Essentials

SECTION 3

ORAL LANGUAGE: SPEAKING AND LISTENING (K/1/2)

Teacher's Chart

Class _____

Date _____

STUDENT'S NAME	Receptive			Expressive							Social		
	<i>Understands classroom language and follows classroom routines</i>	<i>Understands vocabulary to subject and situation</i>	<i>Follows oral directions</i>	<i>Shares personal experiences and feelings related to classroom topics and book discussions</i>	<i>Speaks fluently and with expression (prosody)</i>	<i>Asks appropriate questions</i>	<i>Can retell aspects of a story and give a topic</i>	<i>Uses language to explain, inquire and compare</i>	<i>Uses speech that is understandable, produces speech sounds correctly (e.g. articulation)</i>	<i>Uses appropriate sentence structure (e.g. grammar)</i>	<i>Is an active participant in classroom language activities</i>	<i>Understands and uses appropriate social conventions for listening and speaking</i>	<i>Ignores distractions during listening activities</i>
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