

# School District No. 58 COVID-19 Mandatory Protocol and On-site Etiquette ELEMENTARY



April 1, 2021

The British Columbia government has now transitioned into Phase 3 of the Restart Plan for our province. School District No. 58 will be following all Health and Safety Protocols related to Stage 2 guidelines as provided by the Ministry of Education, WorkSafeBC, and the Provincial Health Officer.

School District No. 58 is committed to the safety and well being of all children and families through the development and implementation of mandatory protocols and on-site etiquette for returning to school.

## Health and Safety Guiding Principles

*No child should come to school if they are experiencing any symptoms or illness.*

*Children are to tell a staff member immediately if they begin to feel unwell during the day.*

*Children will be taught and supported in using correct coughing/sneezing procedures.*

*Children will be taught and supported in regularly washing or sanitizing their hands.*

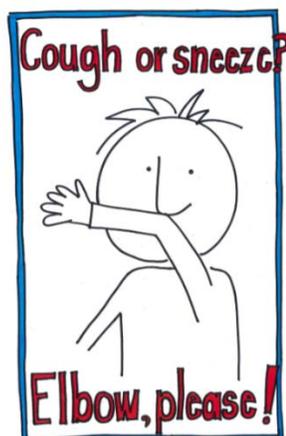
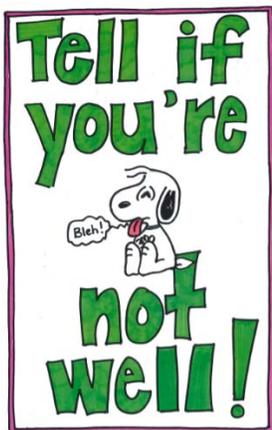
*Children will be taught and supported in keeping a safe distance from one another and/or limiting touch.*

*Children will be taught and supported in practicing safe mask procedures should they choose to wear a mask.*

*Children will be taught and supported in moving in and around the school in a safe way.*

*Children will always be taught processes and supported in using them in a positive and reassuring way by caring adults in their school.*

*Children's wellbeing and mental health are a priority; support and resources will be offered to all students.*



## Arrivals

- *Parents must complete health assessment prior to arriving at school.*
- *Parents dropping off child(ren) must escort their child(ren) to their designated entrance as directed by principal.*
- *Parents and/or children will form a line using the distancing parameters of two (2) metres or six (6) feet between them and other children/families.*
- *Parents are to remain outside of the building.*
- *Children are not to be sent to school early.*
- *All students in Grade 4 to 7 must wear a mask indoors in schools and on school buses—both within and outside of their cohort.*
- *Students in Grade K to 3 are encouraged to wear a mask indoors in schools and on school buses but are not required to do so.*

## Bus Students

- *A health check must be completed by parents before children board the bus.*
- *Upon boarding the bus, children will sit one per seat, if possible.*
- *Students Grades 4 to 7 must wear a mask while on board the bus.*
- *Assigned seating arrangements will be established by the transportation department.*
- *Students are to remain in their assigned seats following all instruction provided by the bus driver.*

# COVID-19 MANDATORY PROTOCOL AND ON-SITE ETIQUETTE

## Hallways

- Children and staff will walk on the **right-hand** side of the hallway.
- Everyone will follow the directions found on floor stickers, arrows, and posters in the school.
- No one is allowed to stop and meet in the hallway.
- Everyone is to go directly to where he or she is supposed to be going.
- Children are to follow the directions of hallway supervisors.
- Everyone in the hallway with others will use the "Stop, Look, and Go" rule to move safely.

## Classrooms

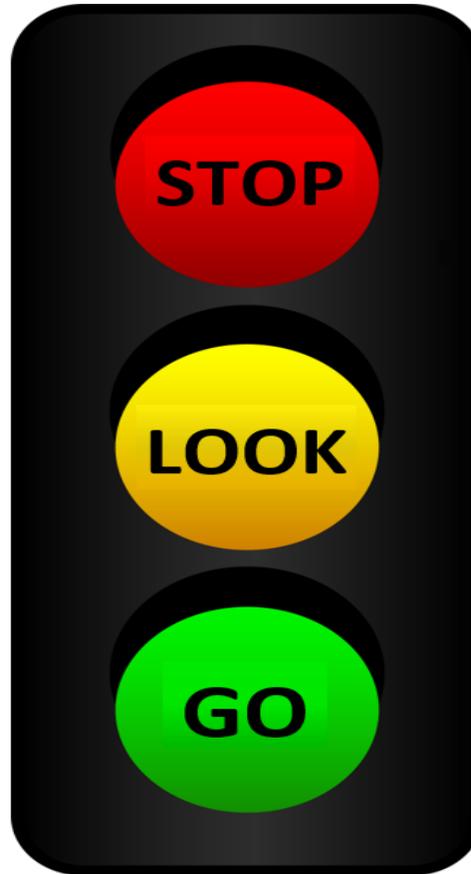
- There will be sinks or hand sanitizer available for use in every classroom.
- Students are to remain and work at their own desks unless otherwise directed.
- Materials and technology are not to be shared, where possible.
- Coats and bags are to be kept on the backs of students' chairs or in designated areas.
- All students in Grade 4 to 7 must wear a mask in the classroom.
- Safety protocols and practices will be clearly posted, taught, and regularly reviewed with all children at a developmentally appropriate and supportive way.

## Lunch Hours

- Lunchrooms will be closed; children will eat in classrooms or outside with supervision.
- Bring bag lunches that do not require refrigeration, heating or assistance opening.
- Water fountains will remain closed. All bottle stations will be open. Children are encouraged to bring their own refillable water bottle.
- Lunch hours will be staggered to ensure social distancing and safety.

## Entrances

- Principals will determine the doors being used for entering and exiting for each class.
- Hand washing/sanitizing protocol must be followed at every entrance.
- Doors will always remain locked.
- Supervision will be in place at all doors.



### **STOP:**

Before doorways, hallways and intersections

### **LOOK:**

Down hallways, at intersections and around corners.

**\*\*Wait\*\***

### **GO:**

When clear of traffic and safe to proceed.

**\*\*Always ensure proper distancing (6ft)\*\***

## Personal Measures

- Children are to remain at home when they are sick.
- Parents must follow the guidance provided by the K-12 Health Check app or 8-1-1.
- Parents must complete a daily health assessment following all district protocols.
- Children may return to school if their COVID test was negative or no test was required, their symptoms improve, and they feel well enough.
- Children may attend school when a member of their household develops symptoms provided they have no symptoms.
- Children can attend school if they have symptoms related to a previously diagnosed condition.

# COVID-19 MANDATORY PROTOCOL AND ON-SITE ETIQUETTE

## Washrooms

- Student access to the washrooms will be staggered to avoid grouping situations.
- Children will be supported in using safe distancing while waiting their turn.
- Children will be supported in follow proper hand washing guidelines after using the washroom and returning to class.
- Children will be supported by supervisors in maintaining safe behaviors before and after using the washroom.

## Other Spaces

- Principals will develop protocols/processes for children when using other spaces in their schools (libraries, learning commons, gyms, shops, etc.).
- Children will always be supervised and supported in staying safe.

## Front Office

- Parents and caregivers can phone or email the front office at any time should they require any assistance.
- Messages will be regularly monitored in order to support families.

## End of Day

- Children will only use their designated door at the end of the day.
- If parents need to pick up their child(ren) early, contact the front office and arrangements will be made.
- Children are to immediately go home after school.
- Children who wait for bus pick up will be supervised and supported in staying safe.

