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2022/23 Budget Planning

"Success for ALL Learners

Today and Tomorrow"

Overview


- Budget Timelines
- Types of Funding
 - Operating Fund
 - Special Purpose Funds
 - Capital Funds
- Steps to Balance 2022/2023 Budget
- Questions / Comments

Date	Event
February	Enrolment Projections for 2022/2023
March	2022/2023 Preliminary Operating Grant Information
June 30	Deadline to adopt 2022/2023 Annual Budget and Bylaw
September 30	2022/2023 Enrolment counts
December	2022/2023 Recalculated Operating Grant Information
February 28	Deadline to adopt 2022/2023 Amended Annual Budget
February	Enrolment recount
May	Enrolment recount



Funding source

The majority of school district funding comes from provincial grants through the Ministry of Education's funding allocation system – approx. 99.29%.



The School District generates additional revenues from rental of buildings & facilities, interest revenue on short-term deposits, miscellaneous grants, etc.

Expenditure Patterns



Majority of the School District's expenditures are fixed in nature. Salary, benefits, building/ground maintenance, utilities, etc.



They are fixed because of legislative or regulatory requirement, contractual obligations, etc. They do not vary (or very little) even when the schools are out of commission.



Discretionary Expenditure

The School District has less than 12% discretionary budgetary resources.

The purpose of budgeting is to allocate limited resources and prioritize our needs: Instruction, Administration, Building, and Transportation.

School District Budget

Budget is approved by the Board of Education (Trustees).



Once the Budget is approved, it provides the authority for the School District to carry out the functions as directed by the Board.



Board of Education Strategic Direction

Goal 1 – Meaning/Purpose
– Engage our learning community through a common understanding and commitment to the purpose and pursuit of student success.

Goal 2 –
Appreciation/Respect –
Create a culture of care built on respect and appreciation

Goal 3 – Connection – Build capacity by connecting students, families, staff and the greater community to learning

Goal 4 – Organizational Excellence



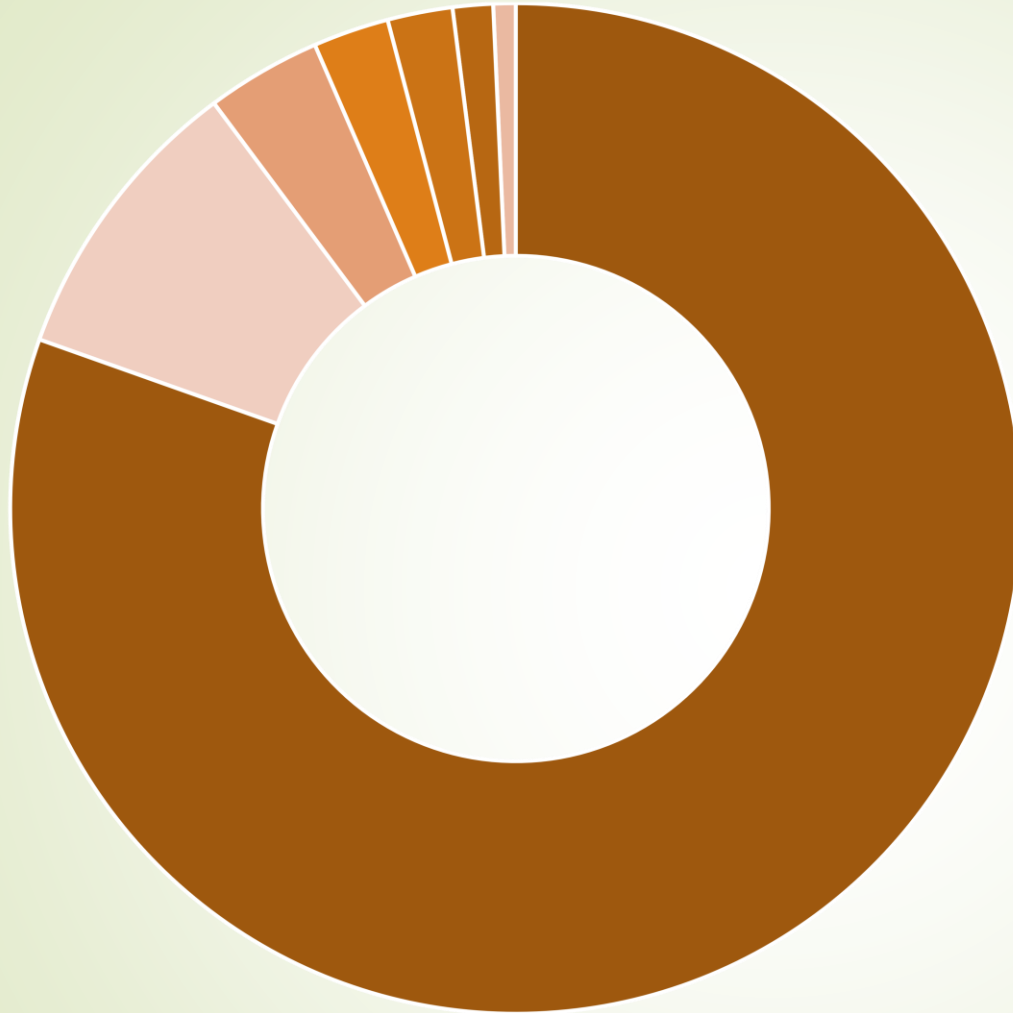
Organizational Excellence

Accountability – School District's assets are safeguarded, financial resources are deployed strategically with prudence, and comply with all statutory reporting requirements

Modernization – School District is taking steps in modernizing our service delivery model, as well as operations, administration, policies and procedures

Operational Efficiency – Modernization would increase the School District's efficiency in delivering the Instruction to students, as well as the administrative support to the educators.

2021/22 Budget Allocation



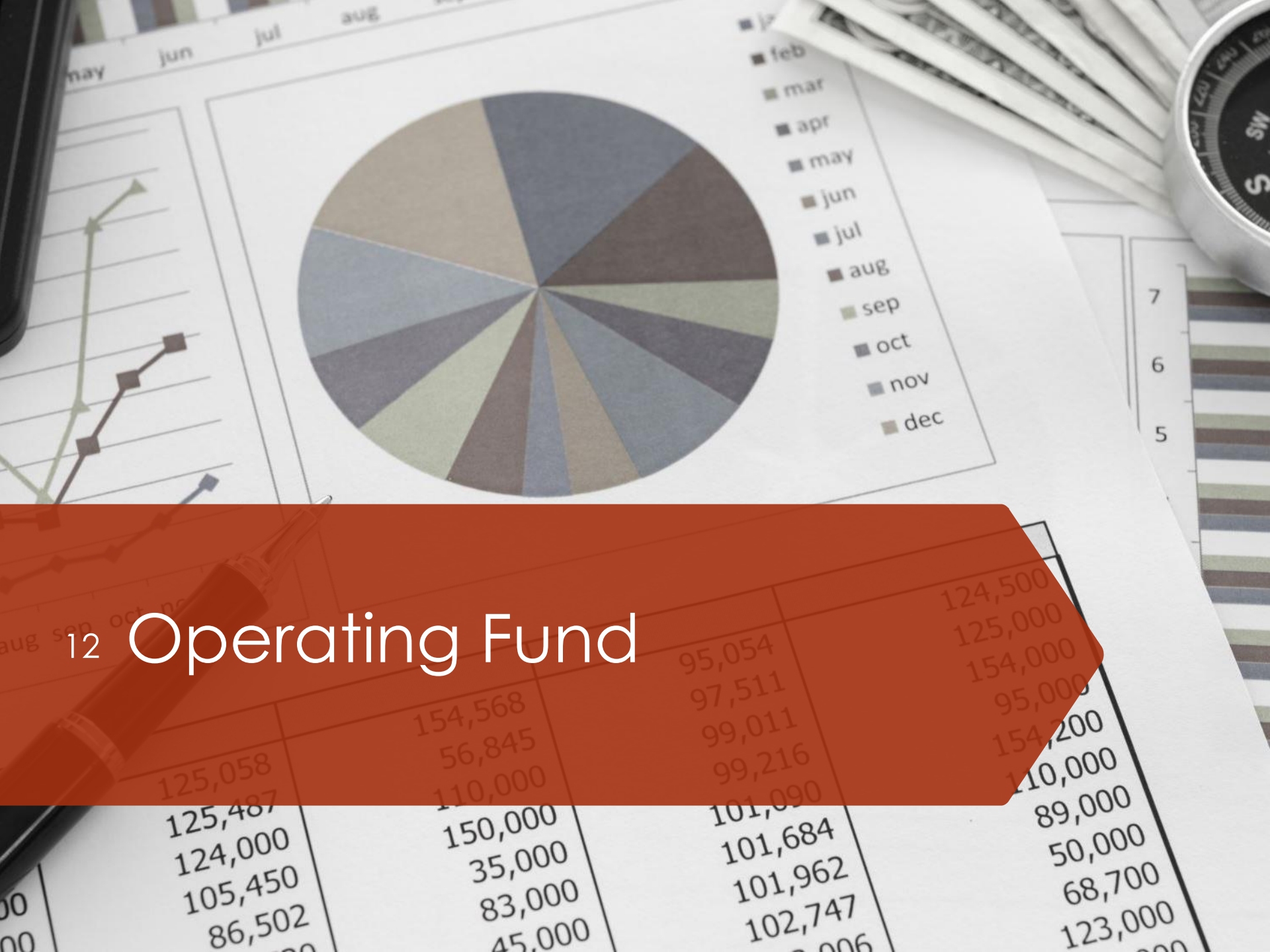
- Salary & Benefit
- Utilities
- Schools
- Operations
- Drawing from Surplus
- Maintenance
- Bussing



Funding
Distribution

Types of Funding

- Operating Fund
- Special Purpose Funds
- Capital Funds



12 Operating Fund

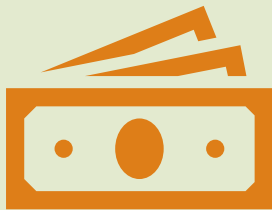
125,058	154,568	95,054	124,500
125,487	56,845	97,511	125,000
124,000	110,000	99,011	154,000
105,450	150,000	99,216	95,000
86,502	35,000	101,090	154,200
	83,000	101,684	110,000
	45,000	101,962	89,000
		102,747	50,000
			68,700
			123,000

Ministry of Education - 2022/23 Funding Allocation

Mainly driven by the number of Full-Time-Equivalent (FTE) students enrolled in the School District:

- **76% of Basic Allocation (FTE in Standard School, Alternate School, Continuing Education and Online Learning)**
- **16% of Unique Student (Levels of Special Needs, English/French Language Learning, Indigenous Education, Adult Education, Equity of Opportunity)**
- **8% of Unique District (Small Communities, Low enrolment, rural factor, climate factor, sparseness factor, student location factor, etc.)**
- **0.2% of Funding Protection/Enrolment Decline**

Operating Grants Highlights



2021–2022

**Budget (based on September
Enrolment of 2,039):**

- \$24,903,466



2022–2023

**Budget (based on September
Enrolment of 2,052):**

- \$24,830,439
- FTE projected increase of 13 for 2022/23
- Funding Decrease by \$73,027
- Attributed to the loss of Funding Protection (\$180,374 in 2021/22)

Operating Grant Highlights - September

Operating Grants	2022/23 Preliminary Budget	2021/22 Interim Budget
Enrolment-Based Funding	\$16,020,030	\$15,921,382
Supplement for Unique Student Needs	\$4,078,986	\$4,042,708
Supplement for Unique Geographic Factors (<i>see next slide</i>)	\$3,977,012	\$4,005,518
Funding Protection (<i>see slide 16</i>)	\$-	\$180,374
Curriculum & Learning Support Fund	\$18,356	\$17,629

Supplement for Unique Geographic Factors

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While the Province increases the funding:

- **Rural Factor by \$14,533 (from \$150,330 to \$164,863);**
- **Climate Factor by \$12,323 (from \$127,470 to \$139,793);**
- **Sparseness Factor by \$8,961 (from \$112,643 to \$121,604);**
- **Student Location Factor by \$83,349 (from \$751,365 to \$834,984);**
- **Supplemental Student Location Factor by \$12,000 (from \$101,000 to \$113,000)**

It decreases the Small Community Supplement by \$159,672 (from \$1,096,815 to \$937,143).

Net results of a decrease of \$73,027



Funding Protection



It is an additional amount provided by the Ministry for School Districts who experienced any funding decline greater than 1.5% when compared to the previous fall.



It is based on comparing the total recalculated operating grants from the previous fall to the total operating grants in the fall of the current school year.



Funding Protection will only be updated during the recalculation of the operating grants after the September enrolment count (December) and is not recalculated again during the school year.

Operating Grant Highlights

Operating Grants	2022/23 Preliminary Budget	2021/22 Interim Budget
July Enrolment (50 FTE)	\$22,400	\$22,400
February Enrolment (87 FTE)	\$518,165	\$518,165
May Enrolment (32 FTE)	\$195,290	\$195,290

Breakdown of Operating Expenses – 4 Functions

- 1 - Instruction
- 4 - District Administration
- 5 - Operations and Maintenance
- 7 - Transportation

Function 1 - Instruction

- 1.02 Regular Instruction
- 1.03 Careers Programs
- 1.07 Library Services
- 1.08 Counselling
- 1.10 Special Education
- 1.30 English Language Learning
- 1.31 Indigenous Education
- 1.41 School Administration

Function 4 – District Administration

- 4.11 Educational Administration
- 4.40 School District Governance
- 4.41 Business Administration

Function 5 – Operations and Maintenance

- 5.41 Administration
- 5.50 Maintenance of Operations
- 5.52 Maintenance of Grounds
- 5.56 Utilities

Function 7 – Transportation

- 7.41 Administration
- 7.70 Student Transportation



Revenue

Provincial Grants	\$24,830,439	99.29%
Other Grants	\$34,200	0.14%
Other Revenues	\$41,000	0.16%
Rentals	\$45,000	0.18%
Interest Income	\$57,500	0.23%
Total Revenue	\$25,008,139	

Snapshot of 2022/23 Budget

Snapshot of 2022/23 Draft Budget - Expenses

Expenses	
Teachers	\$8,862,959
Principals/VPs	\$2,118,573
EA	\$1,890,815
FNSW	\$613,600
Support Staff	\$3,066,432
Others	\$1,058,436
Substitutes	\$802,700
Benefits	\$4,235,108
Student Transport	\$167,510
Pro-D and Travel	\$251,078
Dues and Fees	\$99,200
Insurance	\$150,000
Supplies	\$1,147,947
Utilities	\$689,910
Total Expenses	\$25,154,268

Breakdown of 2022/23 Preliminary Budget – Aboriginal Education

Expenses	
Principals/VPs/Teachers	\$329,547
Support Workers/Other Professional	\$674,287
Benefits/Pension	\$226,281
Student Transportation	\$20,000
Travel/Pro-Dev	\$24,000
Computer/Software	\$62,000
Cultural Programming/Activities	\$27,700
Welcoming Rooms/Furniture	\$10,300
Aboriginal Youth Conference	\$5,000
FN Supplies	\$53,165
District Pow Wow	\$6,000
Graduation Ceremony	\$5,245
Mental Health Support	\$5,000
Other Projects/Initiatives	\$26,700
Total Budget	\$1,475,225

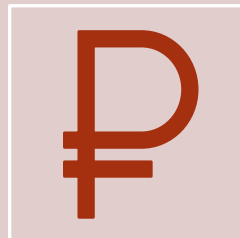
Expenses over revenue – 2022/23

Revenue	\$25,008,139
Expenses	\$25,154,268
Withdraw from Surplus	\$146,129
Compared to last year's	\$612,192

Withdraw from Surplus



If a district's planned expenditures exceeds its planned revenues, the district can "appropriate" any operating surplus to balance.



The district is strategically drawing down its surplus balance and has planned to appropriate \$146,129 (compared to last year at \$386,658) operating surplus to balance its budget this fiscal year.

Contingency Reserve

The Board is responsible for ensuring the School District is protected financially from extraordinary circumstances which would negatively impact the operations and the education of students.

To discharge this fiduciary responsibility, the Board will establish a contingency reserve from available operating surplus which would be used to mitigate any negative impact such circumstances might cause.

The Board shall maintain a contingency reserve of at least 10% of the prior year's operating expenditures and any amounts over and above will be transferred to local capital.



RESTRICTED



SPAN OVER A
ONE-YEAR PERIOD



INDIVIDUAL
REPORTING

Classroom Enhancement Fund

Community Links

Strong Start

Learning Improvement Funds

Other Targeted Funds

For the purpose of
acquiring, improving or
extending the useful life of:

1. Land

2. Buildings and/or

3. Equipment

Types of Capital Funding

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Annual Facility Grant



Annual Capital Programs



Major Capital Programs



Restricted Capital



Insurance – Flood Event

Annual Facility Grant



Approximately \$619,000 annually



Used for Minor Capital Projects



Spending Plan/Consultation



Must be fully spent by March each year



Extension is granted on case-by-case basis

Annual Capital Programs

**School Enhancement
Program**

**Carbon Neutral Capital
Program**

Bus Acquisition Program

Building Envelope Program

**Part of the 5-year Capital
Plan Process**

2022/23 Major Capital Programs



School Enhancement Program - \$1.025 million:



HVAC Upgrades



Carbon Neutral Capital Program - \$220,000



Electrical Updates



Total \$1.245 million

Other Capital Projects

37

Floorings: \$251,000

HVAC: \$200,000

Servers: \$30,000

Asbestos Abatement:
\$110,000

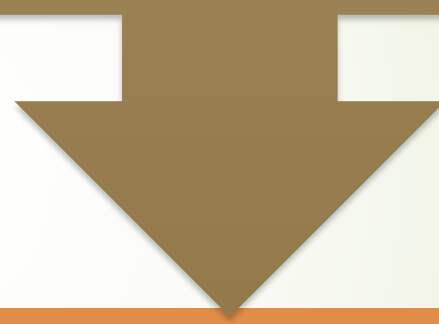
Heaters: \$15,000

Painting: \$75,000

Consolidated Budget

Our Preliminary Operating Budget will be a consolidation of the three areas:

- Operating Funds**
- Special Purpose Funds**
- Capital Funds**



We anticipate finalizing our budget preparation in time for the May 11th Regular Board meeting.

What's Next?

- We must submit a balanced budget to Ministry of Education.
- Our expenses exceed the revenues, we will seek for additional revenue sources, look for costing efficiency or draw from the unrestricted surpluses from previous years.
- Continue to monitor our current year's operations to identify impact on existing surpluses.



The Board is seeking public input in developing the 2022/23 Budget.



While less than 12% is discretionary resources, the public input would guide the Board in prioritizing the capital projects, service delivery in carrying out the educational services to our students in line with the strategic direction.



Finance Committee is scheduled to review all written submissions on April 25. Please submit your comments and suggestions to the Secretary-Treasurer at VChan@365.SD58.bc.ca by Apr. 22

Questions & Comments

